



# ORANGE CHRISTIAN SCHOOL

## Student Code of Conduct

### INTRODUCTION

The aim of this Code is to ensure that the school is a safe and effective place in which learning takes place; that students develop self-discipline and consideration for others; and that the property and reputation of the school is protected.

The vision of the school, *to raise up effective leaders of godly character who will blend academic achievement and biblical truth, to influence society for the glory of God,* will come about as each student, with God's help, fulfills his or her responsibilities with integrity, and respects the rights of others in the school and community.

*The important things are living right with God, peace, and joy in the Holy Spirit. Anyone who serves Christ by living this way is pleasing God and will be accepted by other people. So let us try to do what makes peace and helps one another.* Romans 14:17b-19.

### STUDENT RESPONSIBILITIES

<p><b>General Behaviour:</b></p> <p>Obey all school rules.</p> <p>Maintain a neat appearance; wear full school uniform, including sports uniform when required.</p> <p>Behave safely and courteously; also travelling to and from school.</p> <p>Uphold the reputation of the school by behaving appropriately when wearing school uniform, or engaged in off-campus school activities.</p> <p>Students are not permitted to possess or smoke cigarettes; possess, use or be under the influence of alcohol or non-prescribed drugs, or other substances harmful to health whilst wearing school uniform or engaged in any off-campus school activities.</p>	<p><b>Behaviour Towards Others:</b></p> <p>Show respect at all times for teachers, other school staff and visitors to the school.</p> <p>Treat other students with dignity and respect.</p> <p>Respect the learning needs of other students.</p> <p>Do not disrupt class activities or impede others' learning.</p> <p>Behave in a manner which does not endanger the health and safety of yourself or others.</p> <p>Respect the authority of members of staff.</p> <p>Report any dangerous activity to the teachers.</p> <p>Report any incidents of bullying; cooperate with staff in investigation of disciplinary cases.</p> <p>Accept correction in a respectful manner.</p>
<p><b>Attitude to Property:</b></p> <p>Care for property belonging to yourself, the school and others.</p> <p>Remain out of the buildings during recess and lunchtime, unless supervised by teacher or authorized staff member.</p> <p>Follow all safety rules, such as: do not climb on buildings, trees or unsuitable equipment; do not run inside or where there are many people about.</p> <p>Play safely in designated areas.</p>	<p><b>Attitude Towards School and Learning:</b></p> <p>Attend every school day, unless legally excused.</p> <p>Be in class on time, with all materials and ready to learn.</p> <p>Take responsibility for your own learning: complete work set by teachers promptly and to the best of your ability, including homework and other assignments.</p> <p>Take full advantage of the opportunities offered by the school.</p> <p>Ensure all school communications are delivered to parents.</p> <p>Follow instructions.</p>

### EVERY STUDENT HAS THE RIGHT TO:

<p>Be safe and to feel secure in school</p> <p>Learn in an interesting environment</p> <p>Develop their God-given talents, interests and ambitions positively without intimidation</p> <p>Work to the best of their ability</p> <p>Be treated with respect by other students and school staff</p> <p>Be listened to</p>
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## BREACH OF THE STUDENT CODE OF CONDUCT

### BEHAVIOUR THAT INFRINGES ON THE SAFETY OF OTHERS WILL NOT BE TOLERATED

This includes:

- Harassment, bullying, illegal or anti-social behaviour of any kind
- Dangerous activities and violence
- Intimidating behaviour
- Cyber bullying

The School Principal and staff members accept their obligation to fairly, reasonably and consistently enforce the requirements of the Student Code of Conduct. It is school policy to advise parents of all serious or persistent breaches of school rules. (OCS Welfare and Discipline Policy)

### ACTION WHICH MAY BE TAKEN WHERE THE CODE OF CONDUCT IS BREACHED

Wherever possible, action is aimed to assist the student to achieve **self-discipline**, and to assist with problems which may underlie the unacceptable behaviour. Where appropriate, action is taken as a direct consequence of the misbehaviour.

In general, teachers will deal with instances of unacceptable behaviour in the classroom; cases of persistent or extreme misconduct may be referred to section coordinators. **Section coordinators** are responsible for the general overview of discipline. The Deputy Principal will exercise overview of discipline procedures of the school as a whole.

**Disciplinary action** may include:

<b>Discussion:</b>	With student, and/ or parents Referral to school Chaplain
<b>Setting of tasks:</b>	Service to the school in line with the infringement
<b>Detention:</b>	Up to half of any recess period; or for up to 45 minutes after school Parents will be given notice of any after school detention at least one day in advance.
<b>Withdrawal:</b>	Exclusion from a school activity Restriction to certain parts of the school grounds
<b>Cost of repair:</b>	The school may bill the student for all or part of the cost of repair, or replacement
<b>Suspension:</b>	Set period of disciplinary non-attendance at school
<b>Probationary enrolment:</b>	Set period of enrolment, conditional upon improved behaviour
<b>Expulsion:</b>	The school discontinues the enrolment of the student

### COMPLAINTS

Any decision of the School, with which a student, or his or her parents, does not agree, may be reviewed by following the procedure set out in the school's Grievance Policy.

#### Note:

The Student Code of Conduct may be varied at any time by the Principal in consultation with the Executive team.

I have read and agree with the standards and requirements of this Code of Conduct:

Parent: \_\_\_\_\_ Student: \_\_\_\_\_

School Representative: \_\_\_\_\_ Date: \_\_\_\_\_



# Orange Christian School

## Code of Conduct for Parents & Visitors

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Prepared by	Elaine Cooper
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Review by	Principal
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### Version History

Version	Date	Notes
1.0	August 2013	Included as Appendix in OCS Child Protection Policy
1.1	...	...

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## Orange Christian Schools Ltd

### Vision

*To raise up effective leaders of godly character who will  
blend academic achievement and biblical truth,  
to influence society for the glory of God*

### Mission

In partnership with parents, Orange Christian School  
provides affordable education that brings  
honour and glory to God.

OCS gives each child a Christ-centred education  
as a complete person created by God in His image:

- Academically      to see the world from God’s view
- Spiritually        to view themselves in relation to God
- Socially            to see others as God sees them

### Important related documents:

Orange Christian School Child Protection Policy

Orange Christian School Work Health & Safety Policy

## **1 INTRODUCTION**

Orange Christian School welcomes the many parents and visitors to the School, and values their contributions. The Code of Conduct for Parents and Visitors is to ensure that the School is a safe and productive environment for children and staff, as well as other visitors to the site.

The partnership of parents, wider family and community members is integral to the School's vision and mission. The cooperation of parents and visitors is essential in supporting the values and standards of the School, and strengthening the School community.

## **2 CHRISTIAN RATIONALE**

Behaviour which is acceptable in the School reflects the love and compassion of Jesus, and His treatment of all people with dignity and honour. *Do to others as you would have them do to you. (Luke 6:31)*

Visitors to the School are requested to comply with behaviour that demonstrates respect for other people and for the authority of the School, and sets a Christlike example for students.

## **3 PURPOSE OF THIS DOCUMENT**

This document sets out guidelines for the harmonious inclusion of parents and visitors into the life of the School, including the provisions of the *Inclosed Lands Protection Act (1901)*.

## **4 WHO MUST COMPLY WITH THIS DOCUMENT**

The School's Principal is responsible for ensuring:

- compliance with the Code of Conduct set out in this document; and
- all relevant people are aware of the requirements of the Code

## 5 CODE OF CONDUCT FOR PARENTS/ VISITORS

A code of conduct for parents and visitors ensures that everyone who visits the school site is able to do so in a safe and harmonious manner and to ensure that students, staff, parents and other visitors are not subjected to aggressive, hostile or violent behaviours.

Parents and visitors are expected to:

- treat all persons associated with the school with respect and courtesy
- ensure their child/ children are punctual to class
- make appointments in advance of expecting to obtain an interview
- discuss issues or concerns about the school, staff or students through the correct procedures
- follow school procedures governing entry and behaviour on school grounds, including any restrictions that may be imposed

Any person contravening this Code of Conduct is advised that the provisions of the *Inclosed Lands Protection Act (1901) and its Amendments* will be followed if any of the following occur:

- actual physical assaults or threatened physical assaults on students, staff, parents or community members at the school or during the course of school activities
- behaviour in the presence of students, staff, parents or other visitors to the school that causes alarm or concern to the students, staff, parents or other visitors
- use of offensive language (ie swearing) in the presence of students, staff, parents or other visitors to the school
- any interruption to the learning environment of the school such as entering classrooms without permission

The cooperation of all parents and visitors to the School grounds is sought in maintaining a safe and happy school.